

College Effectiveness Committee Agenda

October 30, 2012, / 2:30 p.m.
CCC ITV 712 and Vernon ITV 204

- Call meeting to order
- Welcome and review of committee attendance
 - New student representatives are:

Vernon College Position	Member	Present	Not Present
Director of Institutional Effectiveness	Betsy Harkey, Chair		
Dean of Administrative Services	Garry David		
Dean of Admissions and Financial Aid/Registrar	Joe Hite		
Dean of Instructional Services	Dr. Gary Don Harkey		
Dean of Student Services/Athletic Director	John Hardin III		
Assistant to Dean of Instructional Services	Sharon Winn		
Associate Dean, Career and Technical Education	Shana Munson		
Associate Dean of Student Services	Kristin Harris		
Division Chair - Communications, English Instructor	Joe Johnston		
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler		
Division Chair- Information Technology, Industrial Automation Instructor	Mark Holcomb		
Division Chair- Math and Science, Math Instructor	Dr. Karen Gragg		
Director of Continuing Education	Michelle Wood		
Director of Financial Aid	Melissa Elliott		
Director of Human Resources	Haven David		
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander		
Institutional Support Specialist	Jim Binion		
Director of Library Services	Marian Grona		
Director of Special Services	Deana Lehman		
Director of Quality Enhancement	Criquet Lehman		
Instructor/ Instructional Design and Technology Coordinator	Roxie Hill		
Counselor	Clara Garza		
Faculty Senate Representative	Jeff Feix		

Faculty Senate Representative	Darlene Kajs		
Student Forum Representative	Jackie Polk /		
Student Government Representative	Sjohnnton Fanner/		
Classified Staff	Sandy Odell		
Classified Staff	Rosa Alaniz		
President	Dr. Dusty Johnston		

- Approval of October 2, 2012 minutes (Exhibit A, Action Item)
- Student Learning Measures Update: Dr. Gary Don Harkey
- Director of Institutional Effectiveness Update:
 - SACS COC Fifth Year Report review conducted for Instructional Services Division Chairs and Directors – more information can be found at <http://www.sacscoc.org/FifthYear.asp>
 - Student Success by the Numbers
 - Database Management Dictionary should continue to be reviewed for additional needed content- (Exhibit B)
 - Next meeting, November 1 to complete homework 1. Structured review of Vernon College’s most recent CCSSE
 - November 12 and 13 at Century City – Focus Group training the afternoon of November 12, SSBTN Institute Team on morning of 13th and SSBTN Team on the afternoon of 13th
 - Review of Homework - 1. A structured review of Vernon College’s most recent CCSSE results 2. Work with student cohort data 3. Culture of evidence inventory
 - Reminder, Institute, April 3-5 in San Antonio; team attending is Dr. Johnston, Dr. Harkey, John Hardin, Mike Ruhl - faculty representative and Betsy Harkey
- 2011-2012 Annual Action Plan Summaries – review and approve documented evaluation of 2011-2012 Annual Action Plan (Exhibit C, Action Item)
- Review and approval of 2012-2016 Vernon College Primary Goals for 2013-2017 (Exhibits D, Action Item)
- Review and approval of 2012-2013 Priority Initiatives for 2013-2014 (Exhibit E, Action Item)
- Review and set benchmarks for Key Performance Indicators of Accountability (Exhibit F, Action Item)
- Review and approve the QEP Annual Progress Report (Exhibit G, Action Item)
- Assessment Activity - Report Communication and Change form process – Betsy is reviewing the calendar along with change forms received in September to ensure all information is up to date and correct. The November College Effectiveness Committee agenda will include September and October.
- Working Timeline – committee review for the months of September and October will be included on the November College Effectiveness Committee agenda
- Fall meeting schedule: November 27, 2:30 p.m.; December – components meet individually to work on 2013-2014 Annual Action Plans
- Adjournment